



JOB OPPORTUNITY BULLETIN

Accounting Analyst/Associate Accounting Analyst

Under the general supervisor of the Assistant Chief Financial Officer, the Accounting Analyst or the Associate Accounting Analysts are responsible for analytical, forecasting, planning and advisory duties in the area of insurance, reinsurance, investment and GAAP accounting of the California Earthquake Authority's financial operations. The incumbent will report to the Assistant Chief Financial Officer and will also receive work assignments from the Accounting Administrator I (Specialist).

Desirable Qualifications: • Ability to work well in a team environment • Good multi-tasking and networking skills • Work independently and as a member of a group

Who May Apply: Employees currently in the classification, those who have transfer eligibility to this classification or have certification list eligibility for appointment.

Applications will be screened and only the most qualified candidates will be interviewed.

We are located one block from Downtown Plaza at the corner of 8th Street and K Street. Local light-rail transit stops in front of the building and we have parking available in the building.

Salary Range: Accounting Analyst \$3106 - \$4670
Associate Accounting Analyst \$4619 - \$5616

Filing: Until filled. Submit a state application (form 678), resume to:

California Earthquake Authority
Human Resources Office
801 K Street Suite 1000
Sacramento CA 95814
(916) 325-3800

Questions about the application process may be directed to Missy Hanks, Human Resources Specialist, at (916) 325-3800.

Equal employment opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation. It is an objective of the California Earthquake Authority to achieve a drug-free CEA work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service and the special trust placed in public servants.